



Paint & Coatings



EXHIBITOR MANUAL
28-29 October 2026
MILAN, ITALY

www.paint-coatings.it



Exhibitor Manual

We trust that this manual provides you with all the necessary information for preparing your stand at Paint & Coatings Italy.

We have done our best to ensure that the contents are as accurate as possible. If you find any mistakes, we kindly ask you to bring them to our attention so that we can correct them as soon as possible.

Please read this Exhibitor Manual carefully as, in addition to assisting you with your preparations, it contains a series of requirements that must be met.

The Exhibitor Manual is not designed to replace the personal service provided by Step Exhibitions or Allianz MiCo. We are all here to assist your preparations with the same care and attention to detail required to provide the best possible service for your individual needs.

Exhibitors are reminded that **specific deadlines** apply, which are essential to ensure the delivery of each service by contractors and organisers.

If you have any questions or require specific assistance, please contact the organisers' office at +44 (0) 1892 518877. Alternatively, you can email us at pci@step-exhibitions.com. We will be happy to help you.

If you have any difficulties with any of the services listed in this manual, before contacting the Organising Office (which will assist you in resolving the issue), we invite you to consult the Allianz MiCo [Exhibitor Portal](#) and the Paint & Coatings Italy [Info Point](#) available to you.

For updates, you can also consult the event website: www.paint-coatings.it



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Checklist and Deadlines for Shell Scheme Exhibitors

Form and Requests	Send to	Exhibitor Deadlines
TechFocus: Speaker name and presentation title	Organisers P&C Italy	ASAP
Conference, Adhesives Forum, Inks Academy and Sustainability Academy: Speaker name and presentation title	Organisers P&C Italy	12 June
Exhibitor Profile Confirmation	Organisers P&C Italy	4 September
Transport exhibition materials (from outside Italy)	Expotrans	4 September
Catalogue Advert	Organisers P&C Italy	11 September
Fascia Board Confirmation	Exhibitor Portal	20 September
Extra Furniture and Carpet	Exhibitor Portal	20 September
Graphics	Exhibitor Portal	20 September
Catering pre-order	Exhibitor Portal	20 September
Machinery Technical Form	Allianz MiCo	20 September
Set-up / Dismantling Badges	Exhibitor Portal	25 September
Transport exhibition materials (within Italy)	Expotrans	3 October
Lead Generator Web App (Upload your profile)	Emme Esse	21 October
Handling and Storage exhibition materials	Expotrans	23 October
Exhibitor Registration	P&C Italy Info Point	26 October
Hotel	MiCo DMC	ASAP
Services and Experiences	MiCo DMC	ASAP



Checklist and Deadlines for Space Only Exhibitors

Form and Requests	Send to	Exhibitor Deadlines
TechFocus: Speaker name and presentation title	Organisers P&C Italy	ASAP
Conference, Adhesives Forum, Inks Academy and Sustainability Academy: Speaker name and presentation title	Organisers P&C Italy	12 June
Exhibitor Profile Confirmation	Organisers P&C Italy	4 September
Transport exhibition materials (from outside Italy)	Expotrans	4 September
Technical Plans and Stand Builder contacts	Organisers P&C Italy	7 September
Catalogue Advert	Organisers P&C Italy	11 September
SICU Form and Technical Report	Allianz MiCo	15 September
Machinery Technical Form	Allianz MiCo	20 September
Extra Furniture	Exhibitor Portal	20 September
Catering pre-order	Exhibitor Portal	20 September
Set-up / Dismantling Badges	Exhibitor Portal	25 September
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Hotel	MiCo DMC	ASAP
Services and Experiences	MiCo DMC	ASAP



Useful contacts

Organisers

Step Exhibitions Ltd

Orchard House
North Farm Road
Tunbridge Wells
Kent
TN2 3XF

Contacts: Lucrezia Melzi +39 3348918603
Vicky Molisso +39 3342718691
+44 (0)1892518877

E-mail: pci@step-exhibitions.com

Website: www.paint-coatings.it

Info Point: <https://www.paint-coatings.it/en/info-point/>

Event Venue

Allianz MiCo - Milano Congressi

Central Hall B, Viale L. Scarampo – Gate 5
20149 Milan

Customer Service Contact: pci2026@fieramilanocongressi.it

Exhibitor Portal: <https://es.fieramilanocongressi.it/Home.aspx>

Lead Generator Web App

Emme Esse VI S.r.l.

Contact: Franco Scaringi

Phone: +39 3939988258

E-mail: supportoeventi@emme-esse.com



On-Stand Catering and Aperitif Requests

Exhibitor Portal: <https://es.fieramilanocongressi.it/Home.aspx>

E-mail: pci2026@fieramilanocongressi.it

Handling, Transport and Storage of Exhibition Materials

Expotrans SpA

Contact: Luca Re Depaolini

Phone: +39 3475699917 - +39 0236669600

E-mail: ops.fmc@expotrans.net

Hotel and Travel

MiCo DMC

E-mail: reservations@micodmc.it

Waste Disposal

AMI SERVICE S.R.L.

Phone: +39 3472633923

E-mail: info@amiservicesrl.com



Access

Stand Building

Access to the exhibition areas at Allianz MiCo is permitted on the following dates and times:

1. Space Only

- 26 October 2026 (from 08:00 to 19:00)
- 27 October 2026 (from 08:00 to 12:00)

- Structural stand setup must be completed **no later than 12:00**.

IMPORTANT: From 12:00 to 19:00, only aesthetic finishing work will be permitted, with no use of ladders, platforms, or bulky equipment. All work must take place exclusively within the stand perimeter. Aisles must be completely cleared of setup materials (crates, pallets, packaging).

Access Passes / Vehicle Passes

Access to the exhibition areas for personnel involved in stand construction is permitted only upon registration and with the display of a SETUP PASS and VEHICLE PASS via the following link: <https://es.fieramilanocongressi.it/BuldUpBreakDown.aspx>. The form must be completed in all its parts.

Any personal access document for the exhibition area at Allianz MiCo will be considered valid only if it includes the company name and the full name of the staff member and, upon request by security personnel, must be presented together with a valid ID document.

For further information, please access the Allianz MiCo Portal or contact Customer Service at: pci2026@fieramilanocongressi.it

2. Shell Scheme

- 27 October 2026 (from 12:00 to 19:00)

- **Dismantling**

29 October 2026

- from 17:00 to 19:00 → exclusively exhibitors **with hand-carried items only**

Please note: At the end of the exhibition, only the removal of materials, displayed products, and easily transportable equipment will be permitted, provided that such operations **do not involve any intervention on the stand structure**. Exhibitors may freely remove promotional materials, samples, displayed products, personal computers, desktop monitors, furniture, and any other items that are **NOT fixed to the stand walls**.



30 October 2026

- from 08:00 to 19:00 → exclusively for **structural dismantling** of **Space Only** stands.

Event Opening

Access to the Exhibition Area

Access to the **exhibition areas** will be permitted during the following hours:

28 October 2026

- All Exhibitors 08:00 – 17:30

29 October 2026

- All Exhibitors 08:00 – 17:00

Please Note: On these days, only materials that can be carried manually will be permitted.

Event Opening Hours

28 October 2026

- All Visitors 09:00 – 17:30

29 October 2026

- All Visitors 09:00 – 17:00

Adhesives Forum, Conferenza, Inks Academy, Sustainability Academy e TechFocus

If you have booked one of the above-mentioned slots, please complete this form [presentation form](#) including: speaker name, presentation title, abstract, and speaker photo, **by 18/06/2026** to allow us to promote your contribution. You can also find the form at the [Info Point](#).

If you would like to receive further information, please contact us at pci@step-exhibitions.com

Catering

Any requests related to the supply of food and beverages can be submitted directly via the [Exhibitor Portal](#) by selecting the “Catering Service” option.



Exhibiting companies wishing to use an external catering provider may do so independently, provided that the service remains within their own exhibition space and does not involve sales to the public.

If replenishment during the event or special deliveries are required, **it is mandatory to contact the Allianz MiCo customer service** in advance to coordinate logistics and obtain approval.

Exhibitors remain responsible for ensuring compliance with all food hygiene and safety regulations for any food and beverages served at their stands. It is recommended to keep a copy of the purchase receipt or invoice, so it can be presented if requested during the event.

Cleaning

The stands will be cleaned the evening before the opening of the event, to ensure a tidy environment from the very first day. Please note that any items left in the aisles, either after set-up or at the end of the first day, will be removed and disposed of. For this reason, please ensure that all exhibition materials remain within your stand area.

Waste bins will be emptied daily. During the event, if you require more frequent cleaning of your stand, you may contact the Allianz MiCo [Customer Service](#) directly, which will be available to assist with any needs.

It is strictly forbidden to leave waste materials in common areas such as aisles or circulation spaces. Waste must be removed daily and disposed of in accordance with applicable laws and regulations.

If you wish to request a professional stand cleaning service, you can submit the request via the [Exhibitor Portal](#) under: “Extra Cleaning Services”.

Compressed Air System

The exhibition halls (except for a few limited areas) are NOT equipped with a centralized compressed air distribution system; therefore, this service can be provided through compressor rental.

Service requests and supply requirements must be submitted to [Allianz MiCo](#) to assess feasibility and arrange the rental of the necessary equipment.



Deadlines

Exhibitors are reminded that specific deadlines apply to each service provided by subcontracted personnel working at Paint & Coatings Italy. Compliance with these deadlines is essential for stand builders, and exhibitors are required to communicate their requirements in advance to allow the provision of the necessary assistance, equipment, or services.

Some suppliers apply a surcharge to orders received after the deadline. In certain circumstances, the provision of equipment or services ordered after the deadline may not be possible. Exhibitors are therefore required to comply with the specified deadlines. No responsibility will be accepted for failure to do so.

Delivery of Exhibition Materials

Deliveries sent directly to Allianz MiCo cannot be accepted by the venue staff or by the organisers. Therefore, exhibitors are advised to use the official freight forwarder or to arrange for deliveries to be received during the stand set-up day (i.e. 27 October between 12:00 and 19:00), when the exhibitor will be on-site to take charge of the delivery.

Allianz MiCo and the organisers accept no responsibility for any loss or damage related to materials sent to and/or delivered at the venue.

Information regarding access gates will be shared directly on the MiCo Exhibitor Portal a few weeks before the start of the move-in period.

Exhibitors wishing to send materials in advance may submit a request directly to [Expotrans](#) (the official freight forwarder and carrier of Fiera Milano S.p.A. and Fiera Milano Congressi S.p.A., authorised to operate at Fiera Milano City), who can take charge of receiving all exhibition materials and facilitate deliveries using forklifts or pallet trucks.

Please provide the following information: arrival date of the materials, dimensions, number of packages, stand number, name of the contact person, and event name (Paint & Coatings Italy).

Deadline Trasport exhibition materials (from outside Italy): 4 September

Deadline Trasport exhibition materials (within Italy): 3 October

Expotrans SpA

Contact: Luca Re Depaolini

Phone: +39 3475699917 - +39 0236669600

E-mail: ops.fmc@expotrans.net



Event Catalogue and Advert

Step Exhibitions Ltd will produce the official catalogue for the **Paint & Coatings Italy** exhibition, in which your company will be included free of charge.

The information contained in the catalogue will be collected from the Paint & Coatings Italy website. Please check your company profile with the online details and contact information. If any changes are required, we kindly ask you to notify us no later than **4 September** by sending an email to: vickymolisso@step-exhibitions.com.

The event catalogue will provide full details of the exhibition and will be distributed to all delegates and visitors attending Paint & Coatings Italy as a comprehensive event guide. It will also serve as a valuable reference document after the event.

Advertising in the catalogue represents an ideal opportunity for exhibitors to promote their company and products to clients both during and after the event, increase the visibility of their stand, and attract visitors.

In addition to catalogue advertising, exhibitors can also enhance their profile by including their company logo. Logos can be displayed in full colour and are an effective way to draw attention to catalogue entries. For further information, please contact:

Step Exhibitions Ltd

Contact: Lucrezia Melzi

Phone: +39 334 8918603

E-mail: lucreziamelzi@step-exhibitions.com

Advertising page specifications:

Dimensions: 100 mm (width) x 210 mm (height)

3 mm bleed

Crop marks included

Required file: High-resolution PDF



An image is shown below as an example of an advertising page:



Deadline for submitting profile information: 4 September 2026

Deadline for submission of the catalogue advert page: 11 September 2026

Exhibitor Badges (During the Event)

To ensure quick and smooth access to Paint & Coatings Italy, all staff members of exhibiting companies (including any affiliated or subsidiary companies sharing the same stand) must pre-register before the event (see the link [Exhibitor Registration](#)).

The organisers will provide the official badges during the event days. After completing the registration, each participant will receive a confirmation email containing a personal **QR**



code. The QR code can be scanned directly at the totems located at the venue for immediate printing of the official badge.

The badge will display the participant's first name, surname, profession and company name. Exhibitors are kindly requested to provide only one email address per attendee to ensure the issuance of unique badges.

If it is not possible to complete the registration in advance, on-site registration will still be available at the welcome desk located at the entrance to Allianz MiCo. However, **to avoid waiting times and queues, pre-registration is strongly recommended.** Make sure everything is ready for a quick and seamless entry experience!

Important note: exhibitors must not register through the official event website, as that registration process is reserved exclusively for visitors. Registrations made through the public website may therefore be cancelled, and exhibitors would need to complete the registration process again.

We therefore kindly ask you to use only the following link for [Exhibitor Registration](#).

Exhibitor Portal

All exhibitors will receive a welcome email from Allianz MiCo, sent from pci2026@fieramilanocongressi.it

The email will include:

- A link to access your personal page
- The login credentials required to access the platform

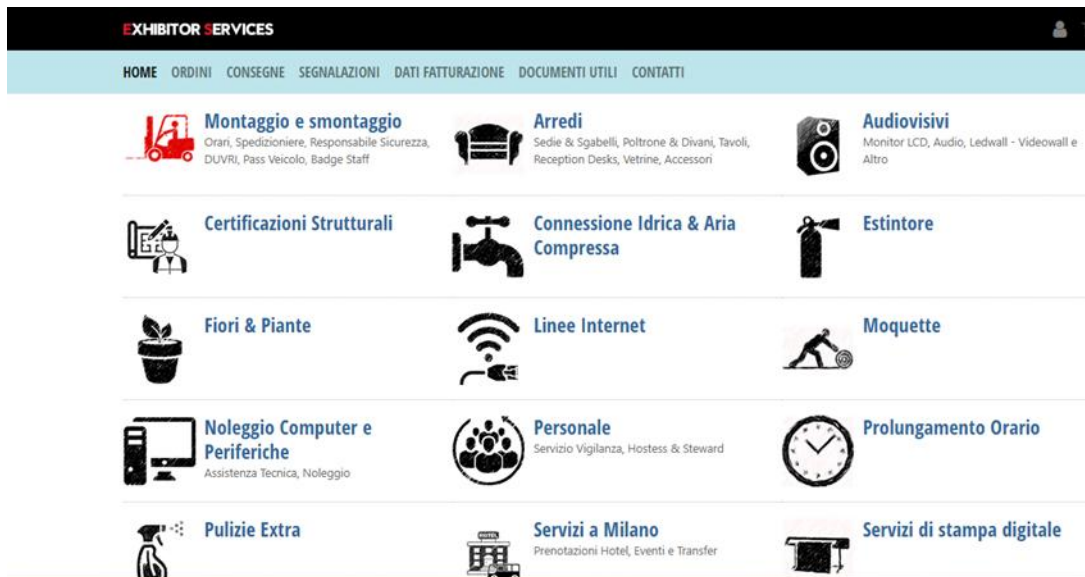
To organise your participation in advance, you may contact the Allianz MiCo Customer Service team at pci2026@fieramilanocongressi.it

If you have not received your login credentials or experience any access issues, please contact pci2026@fieramilanocongressi.it

Please note: these credentials are not shared with the event organisers.

Orders submitted through the portal will only be considered **confirmed once payment has been received.**

Important: We strongly recommend visiting the [Exhibitor Portal](#) in advance to avoid any additional charges. We therefore encourage you to plan the preparation of your stand and related services well ahead of time.



Digital Printing Services

Through the [Exhibitor Portal](#), you can access the digital printing service for your stand walls. For graphic customisation, each company is required to provide the following information when submitting the request:

- ✓ Company name
- ✓ Stand number
- ✓ The walls you would like to customise (exact dimensions will then be provided accordingly)
- ✓ File technical specifications: high-resolution vector PDF files.

Desk Branding

If you order a desk, it can also be customised through the [Exhibitor Portal](#).

IMPORTANT: Please contact the Allianz MiCo design studio customer service team at pci2026@fieramilanocongressi.it for guidance regarding the printable surface areas of the stand walls.

Extension of Working Hours

Any justified requests for a limited extension of the set-up and dismantling hours must be submitted directly to [Allianz MiCo](#).

Such requests must be submitted by 4:00 p.m. on the day to which the extension refers. Allianz MiCo will confirm authorisation within 5:00 p.m. of the request.



Exhibitors are not permitted to carry out any set-up operations that have not been previously authorised by Allianz MiCo.

In the event of unauthorised occupancy of the exhibition space beyond the scheduled closing time, Allianz MiCo reserves the right to apply an overtime penalty of €300.00 per hour, with charges also applicable for partial hours.

Fascia Board Shell Scheme

The fascia board of the stand is positioned vertically and is provided for all shell scheme stands.

Your company name will be displayed exactly as it appears in your stand contract. If you wish to modify it, you must submit a request via the [Exhibitor Portal](#) by the deadline indicated below.

Fascia board request deadline: 20 September

If you would like a customised fascia board (e.g. including your company logo), please contact the [Exhibitor Portal](#) directly.

Deadline for customised fascia board requests: 20 September

Handling and Lifting of Display Materials

[Expotrans](#) is the official contractor responsible for the handling, lifting and transportation of exhibition materials within Allianz MiCo. Exhibitors requiring assistance with the delivery, movement or storage of materials are kindly requested to contact [Expotrans](#) directly.

Any external companies appointed for handling or lifting operations must be previously authorised by [Allianz MiCo](#). No unauthorised personnel will be permitted to operate within the exhibition area.

For safety reasons, exhibitors are not permitted to use forklifts, electric pallet trucks, transpallets or any other lifting/handling equipment within the venue. All operations must be carried out exclusively by authorised personnel.

For any specific requirements or special requests, please contact [Allianz MiCo](#) directly.



Deadline Handling and Storage exhibition materials: 23 October

Expotrans SpA

Contact: Luca Re Depaolini

Phone: +39 3475699917 - +39 0236669600

E-mail: ops.fmc@expotrans.net

Height Restrictions

The structure provided by MiCo for all shell scheme stands is 3 metres. All internal fittings within shell scheme stands must be contained within the stand structure and must not exceed a height of 2.9 metres.

For Space Only areas, the maximum height of the stand walls is 3 metres. These may be installed on a platform with a maximum height of 10 centimetres, resulting in a total permitted height of 3.10 metres for Space Only stands.

Hotel, Services and Experiences

MiCo DMC is the Official Agency for Paint & Coatings Italy 2026 hospitality services in Milan.

Thanks to its in-depth knowledge of the local area, MiCo DMC offers customized solutions and dedicated support to help organize your stay during the event in the best possible way.

For more information and to access the available services, please visit the following links:

[Hotel](#)

[Services and Experiences](#)

Info Point

Through the [Info Point](#), exhibitors will be able to easily and quickly access all essential information required for a successful participation in the event: official documentation, real-time updates, important deadlines, sponsorship opportunities, dedicated services, and much more.



Insurance

Although all precautions are taken to ensure the security of goods during Paint & Coatings Italy 2026, Step Exhibitions Ltd. cannot be held responsible for any loss or damage suffered by exhibitors, staff, or goods, regardless of the cause. Exhibitors are advised to arrange adequate insurance cover for their goods and equipment, valid both during the event and throughout the set-up and dismantling phases.

Exhibitors are also responsible for ensuring they have insurance covering any legal liability arising from damage to third parties or third-party property within Allianz MiCo. In addition, exhibitors are encouraged to protect themselves against any financial loss resulting from the cancellation, reduction, or modification of the event due to force majeure or circumstances beyond the control of Step Exhibitions Ltd.

For further details on regulations and recommended insurance coverage, exhibitors are invited to consult the event terms and conditions.

Internet

The exhibition hall and conference rooms are equipped with a dedicated Wi-Fi network for exhibitors. Access credentials will be available on the [Info Point](#) starting two weeks prior to the event.

Lead Generator Web App

Optimise Your Success at the Fair

For this edition of Paint & Coatings Italy, exhibitors will have access to a **Lead Recording Web App**, a digital tool included in the stand package and designed to turn every interaction at your stand into a real business opportunity.

Why use the Lead Generator Web App?

- **Instant data capture:** Record contacts in real time by scanning visitors' badge QR codes directly with your smartphone.
- **No more paper:** Eliminate business card exchanges, which are often lost, ensuring that no data is missed.
- **Automated follow-up:** The day after the event closes, the system automatically sends an email to all scanned contacts with your company profile and materials.



- **Team management:** Each member of your staff can use the Web App simultaneously on their own smartphone with the same login credentials, maximising lead collection capacity.

How it works in 3 simple steps:

1. **Setup:** Approximately 10 days before the event, you will receive login credentials to access your dedicated area at app.booking-event.it/login. Here you can upload brochures, price lists, website links, and product descriptions.
2. **At the fair:** Log into the Web App on your smartphone and scan visitor badges. You can also add personalised notes for each contact to better remember the details of your conversation.
3. **Post-event:** At any time, you can download a complete Excel file from your reserved area containing all collected contacts, ready for your sales and marketing activities.

Benefit for visitors:

Visitors will receive a clear digital summary of all stands they have visited, with immediate access to your information materials, without the need to carry heavy printed catalogues

Machinery

To ensure compliance with safety regulations and the correct installation and operation of machinery displayed within the stands, all exhibitors planning to bring machinery to the fair are required to comply with the following mandatory requirements:

- ✓ **Submission of technical data sheets – by 20 September**

For planning purposes: [Allianz MiCo](#)

- ✓ **Non-compliance**

Failure to submit the required documentation may result in delays, operational restrictions, or the inability to operate machinery during the event.

Parking

Parking passes can be purchased directly via the [Exhibitor Portal](#), **subject to availability** until all spaces are sold out. Should the available parking spaces be fully booked, additional parking areas located in the immediate vicinity of the exhibition district will still be available. For further information, please refer to the [Info Point](#).



Shell Scheme

The set-up of Shell Scheme stands will be carried out as specified below. Allianz MiCo is responsible for the construction of the pre-built stands. For further information, please contact: pci2026@fieramilanocongressi.it

Shell Scheme stands will be provided in compliance with the following specifications. No modifications to the pre-built stands are permitted without prior discussion and approval from both Allianz MiCo and the organisers.

a. Carpet

For the Shell Scheme package, exhibitors may choose free of charge between three carpet colours (grey no. 3, blue no. 28, and red no. 30), by placing an order via the [Exhibitor Portal](#) (section: "Included customisations for pre-built stands"). Any changes from the standard colours will be subject to a fee. The digital catalogue is available on the [Exhibitor Portal](#).

Carpet request deadline: 20 September

EXHIBITOR SERVICES

HOME ORDERS DELIVERIES CLAIMS INVOICING DATA USEFUL DOCUMENTS CONTACTS

For contact the Customer Service, please send an email to m.i@fieramilanocongressi.it

Build-up and break down Opening Times, Official Freight Forwarder, Safety Responsible, Vehicle Passes, Staff Name Badges	Audiovisuals LCD Monitor, Audio, Assistance, Ledwall - Videowall & More	Carpet
Catering Services Breakfast, Lunch, Non Alcoholic Drinks, Alcoholic Drinks, Coffee and Tea, Water Cooler, Additional Catering Items, Custom Catering Service	Computers and Peripherals Technical Assistance, Equipment Rental	Custom Services
Digital Printing Services	Electrical Services Shell scheme electrical equipment, Electrical Plants, Extra KW	Extra Cleaning
Extra Time Work	Flowers & Plants	Furniture Chairs & Stools, Armchairs & Sofas, Tables, Reception Desks, Displays, Accessories, Shell scheme optionals
Internet Connections	Parking	Shell scheme included customization Deadline: November 2, 2026
Temporary Staff Security Services, Hostess & Steward	Waste Collection	Water & Compressed Air Connections Water Connection, Compressed Air

b. Shell Scheme Furniture

The furniture provided below refers to a 9m² stand space. Please refer to your contract to verify the number of units included in your stand. Any additional furniture can be ordered via the [Exhibitor Portal](#).



Table 1 Shell Scheme Type

Elemento	Shell Scheme
White painted wood panels (3m high)	✓
Carpet flooring (choice from 3 colours)	✓
Lockable storage cupboard (1m × 1m)	✓
Table	✓
2 Chairs	✓
Bin	✓
Coat rack	✓
3 LED spotlights	✓
2KW power socket	✓
Vertical Fascia Board	✓
Pre-event cleaning	✓

Furniture order deadline: 20 September

Space Only

Exhibitors are required to submit their **stand project** to the **Organisers** (pci@step-exhibitions.com) and to **Allianz MiCo** (pci2026@fieramilanocongressi.it) together with the **name** and **contact** of their appointed stand contractor, by **7 September**.

Space Only exhibitors must also complete and submit the **SICU form** to Allianz MiCo by **15 September**. This form is essential to ensure compliance with all safety and installation regulations required by the exhibition organisers.

The stand construction height must be 3 metres. This measurement is required to ensure visual continuity across the event; therefore, stand walls and panels must not exceed the height of 3 metres under any circumstances. An exception up to 3.10 metres is permitted only in the case of raised flooring or platforms, with a maximum permitted elevation of 10 cm.

The Organisers/MiCo reserve the right to request that the exhibitor modify, alter, reduce or lower any rear or side wall included in the Space Only design if, in their opinion, such structure may obstruct the visibility of an adjacent stand or is not compliant with the agreed plans/drawings.

No stand may be constructed until the relevant plans/drawings have been reviewed by the Organisers/MiCo.



On each open side of the stand, structures may not occupy more than 50% of the length, to prevent the creation of walls facing neighbouring stands that could limit visibility and openness.

Exhibitors are reminded to respect neighbouring stands. Where stands include adjacent and/or visible walls, the contractor must ensure that all rear and external visible surfaces are properly finished, to maintain the overall aesthetic of the exhibition area and avoid negatively impacting neighbouring stands.

IMPORTANT: Allianz MiCo will not issue access badges until the SICU form and the technical report have been received and approved. These must be sent to:
pci2026@fieramilanocongressi.it

Rigging: It is not permitted to suspend or install any structure or banner above your stand.

Stand Area

Exhibitors are responsible for inspecting, or arranging the inspection of, the areas allocated to them to avoid the need for costly modifications to stand structures.

It cannot be excluded that obstructions may be present which are not always indicated on the exhibition floor plan. In the event of any discrepancies relating to the allocated area, exhibitors must inform the organisers promptly prior to the opening of the event.

The organisers accept no responsibility where any discrepancies are not reported before the start of the exhibition.

Storage

There are no storage facilities at Allianz MiCo for boxes or other materials, and regulations prohibit storage behind stands.

It is necessary to make prior arrangements for the removal of packaging materials or for the storage of such items. For any requests, please contact:

Expotrans SpA

Contact: Luca Re Depaolini



Phone: + 39 3475699917 - 02 36669600

E-mail: ops.fmc@expotrans.net

Transit Areas

It is not permitted to place exhibition items, stand materials, tables, chairs, or any other objects in the aisles.

All items and exhibition materials must be kept within the stand area, as any materials placed in the aisles will be required to be removed.

Waste Disposal

Exhibitors and their representatives are responsible for the proper management and disposal of waste produced within their exhibition area. It is essential to ensure that all environmental protection regulations and waste disposal requirements are also complied with by any companies operating on your behalf.

If waste is abandoned within the Exhibition Centre, Allianz MiCo reserves the right to apply a penalty of €5,000.00 (five thousand/00), without prejudice to compensation for any greater damage and the adoption of further legal actions. In addition, all materials not intended for exhibition purposes must be removed from the hall before the start of the event.

For any needs related to waste management and disposal, please contact:

AMI SERVICE S.R.L.

Tel: +39 347 2633923

E-mail: info@amiservicesrl.com

Water Supply System

The exhibition halls (with some limited exceptions) are equipped with a centralised water supply and drainage network.

This service can be requested via a dedicated form available on the [Exhibitor Portal](#), where the applicable rates and relevant conditions are also indicated.